#

**Year 10 Spring 2**

**Homework Booklet**

**Revising Punctuation Rules**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of issue: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Due back in: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
|  **English Assessment and Written Feedback**  |
| **Name:**  |
| These grades are recorded in GO. | **Target Grade:**  | **Current Grade:**  |
| **Criteria:**  |
| **What you did well (Green)****Targets to improve further (Red)** | **How to improve:** |
| **Student Response** |
| **Note here anything you are not sure about:** |
| **What are your personal targets:** |

WEEK 1 – Playing the Teacher!

The following story has been left without any punctuation or capitalisation. Read it carefully and insert capital letters, commas, full stops, question marks, exclamation marks, speech marks, colons, semi-colons and apostrophes to help it read easily and make full sense. Correct the passage using a coloured pen. Use the school SPaG code in the margins. At the end, add www/ebi comments.

it was one evening early in july 2009 when it happened rain was falling the sky was a deep purple-grey colour never before had I witnessed anything like it in fact never before had anyone living on earth witnessed anything like it the asteroid at first appeared as a small glowing white speck in the sky slowly and slowly it grew until it was the size and brightness of the sun itself the sky seemed to darken almost to a pure blackness which made the asteroid appear even larger and brighter than it really was it disappeared over the horizon with a loud whoosh followed by a crash all power everywhere was cut off darkness enveloped the city as all lights were extinguished the ground shook and rumbled so violently that everyone was convinced the end had finally come a crazed man who was nearby cried out nostradamus nostradamus its the prophecy its the end of the world its the apocalypse people kneeled and many prayed yet as the minutes went by everything slowly returned to normal except we learned later that scotland or what was left of it could now only be reached across thirty kilometres of north sea independence for scotland eh

**WWW:**

**EBI:**

WEEK 2 - 1. Addressing individuals by name or title (‘Vocative’)

When you write a sentence in which you (or a speaker) is talking to someone, and you call that person by his/her name or any sort of title, you must surround that name/title by commas. If the name/title comes at the beginning or end of the sentence, only one comma is used, of course.

* Excuse me, David, but your shoelace is undone.
* Mrs Smith, may I go to the toilet?
* Have you had a nice day, darling?

Two or more names connected by ‘and’ count as a single form of address:

* Debra and Zoe, where do you think you’re going?

# Exercise:

Rewrite these sentences in the space underneath, using commas to separate the names/titles.

1. Have you done your homework Sally?
2. Please sir is it the end of the lesson yet?
3. Christina take that chewing gum out of your mouth.#
4. Go away you stupid girl.
5. Dear friends we are gathered here today to witness the marriage of Edward and Rebecca.
6. No dear you can’t have a Nintendo Game Cube.
7. Marie could you make Dad a cup of tea?
8. Sit down 7.6.
9. You little monster what have you broken now?
10. If you only knew Sophia how that boy treated me!

WEEK 3 - Separating a non-essential phrase from the main clause

The ‘main clause’ is the part of the sentence which makes sense even if everything else was cut out of the sentence.

* *Well*, I’m not going to go to school *unless I can get some new shoes*.

**Here, the underlined section would make sense by itself; the *italicised* words depend on the main clause. *Well* is a non-essential word, because it adds nothing to the meaning of the sentence, though it may add to the emotion being expressed. The comma is used to separate these words/phrases, whether at the beginning, middle or end of the sentence.**

|  |  |
| --- | --- |
| * You know, he’s not very bright sometimes.
* I’m going home at 4 o’clock, I think.
 | * No, I don’t think so.
* You’re going, I hope, to do your practice.
 |

# Exercise

Write out these sentences, in the space underneath, using commas to separate the non-essential words and phrases.

|  |  |
| --- | --- |
| 1. Honestly children these days are so silly.
2. You’re going tomorrow I hope.
3. Yes you can come to the cinema.
4. Yvonne’s not I think one of your friends.
 | 1. I can’t I’m afraid come to your party.
2. Go away please
3. I shan’t be wanting any more thank you.
4. Commas are tricky don’t you think?
 |

Adverbs and adverbials (an ‘adverbial’ is a phrase which acts like an adverb) which can be removed from the main clause without affecting the sense are treated in the same way, as are ‘interrogative’ phrases like ‘isn’t it?’, ‘won’t they?’ and ‘haven’t you?’

|  |  |
| --- | --- |
| * + Hopefully, we’ll get there in time.
	+ Sadly, she died before the doctor arrived.
	+ Nevertheless, you’ve got to try again.
	+ She’s a nice girl, isn’t she?
 | * + She found her purse, luckily.
	+ He couldn’t, unfortunately, find the house.
	+ However, it’s a good thing in the long run.
	+ They’re starting a new school, aren’t they?
 |

# Exercise

Write out these sentences, in the space underneath, using commas to separate the adverbs/adverbials and interrogative phrases.

|  |  |
| --- | --- |
| 1. What’s more I passed the exam!
2. You should of course read newspapers.
3. She won’t wake up will she?
4. I’ll be there in ten minutes hopefully.
5. You however are another matter.
6. He’s going away isn’t he?
 | 1. All the same it’s bad news.
2. Nonetheless you ought to pay him.
3. You’re going to sit still aren’t you?
4. On the whole it’s a good thing.
5. Really you oughtn’t to have done that.
6. My aunt talks well doesn’t she?
 |

Now for the tricky bit. An adverb which affects the verb directly (and which will often come next to or near the verb) does NOT need to be separated by commas. Look at the difference between these pairs of sentences:

|  |
| --- |
| * Hopefully, we’ll get there in time. But She looked hopefully at her father
* You never know, really. But You really never know.
* Sadly, she died before the doctor arrived. **But** She sadly read the letter.
* Actually, it’s all for the best. **But** It’s actually worked this time!
 |

# Exercise

Write out these sentences, punctuating them fully.

1. Well I think that it’s very unfair of your mother don’t you Sandra?
2. She’s got an absolutely fantastic bike you know
3. Actually we can’t really go there till Tuesday.
4. Quite honestly I don’t know what you’re talking about.
5. She owned up honestly that she’d taken the money at least.
6. At least she owned up that she’d taken the money.
7. Nevertheless boys it is a disappointment isn’t it?
8. I don’t know about you Charlotte but I’m definitely going to stay.
9. After all it isn’t too terrible surely.
10. Now really you mustn’t keep making a fuss Eleanor.
11. She sobbed tragically all through dinner you remember.
12. Tragically the dog died didn’t it?
13. Mum I’ve got twelve pounds more or less.
14. Don’t eat your dinner so greedily Janet.
15. It’s a terrible responsibility I’m afraid isn’t it?

# Extension

Now write your own ‘exercise’. You should aim to write about ten sentences, and make each sentence one which uses at least one comma in the ways shown in this booklet. Punctuate everything as carefully as you can; and remember the rules.

Parent’s Log

|  |  |  |
| --- | --- | --- |
| Week | Questions or comments | Signature |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |